



Durham Farm & Rural
Family Resources

Annual General Meeting 2020-2021

Wednesday, June 23, 2021

6:30PM Via Zoom

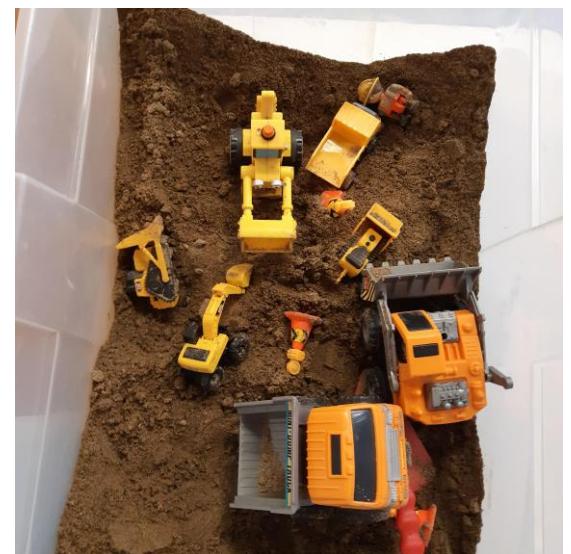




Durham Farm & Rural
Family Resources

AGENDA:

1. **Motion to call Meeting to order**
2. **Motion to appoint Secretary for meeting**
3. **Welcome and Opening Remarks** - Janelle Francis
4. **Approval of Meeting Agenda**
5. **Approval of 2019-2020 AGM Minutes**
6. **2020-2021 Year in Review**
 - **President's Report** - Janelle Francis
 - **Director's Report** - Erin O'Dacre
 - **On Farm Report** - Katelyn Larmer
7. **Financial Report** - Karen Barkey
8. **Motion to appoint Auditor for 2021-2022**
9. **Year in Review – COVID Pivot**
10. **Election of New Board of Directors for 2021-2022**
11. **Questions/Comments**
12. **Adjournment 7:30 pm**



President's Report – Janelle Francis

for April 1, 2020-March 31, 2021

Well, here we are again. It's been six months since our last AGM was put on hold because of the pandemic. We were holding off for quite some time. However, COVID-19 has last longer than anyone thought, and life moves on.

March 2020 was the beginning of a year that we will never forget. The COVID-19 pandemic was here, and there was so much uncertainty. Programs were closed with no clear timeline on when in-person programming would resume. There was a scramble to purchase PPE so that we were prepared to protect staff when we did return to the centre, and trying to figure out the next steps was difficult with rules and guidelines changing daily.

The staff at the centres did an incredible job reaching out to families via Facebook, Instagram, Zoom, and YouTube to try and facilitate some programming to help connect and engage our youngest learners and families. They bounced back and forth from online, outdoors, and limited face-to-face programming. It was challenging, but the staff showed a lot of perseverance and found a way to make it work. They created kits for families to pick up, shared recipes, experiments, stories and songs, and community resources to promote mental health and well-being. Staff struggled along the way too. They had to learn a whole new way to do their jobs from home while juggling other obligations.

The Farm program was hit hardest, as we could not provide onsite childcare for our farm families this heartbreakin year. The Rotary Club of Uxbridge donated money to the OnFarm program. The money was used to put together summer kits for families, and they were much appreciated. We have been chosen once again to participate in a flexible childcare program, and fingers crossed that it will be able to happen thanks to Katelyn and Erin for all your hard work and leadership with these programs.

We are fortunate to have an incredible staff at all our locations!



President's Report – continued...

The Board had to make many difficult decisions this year concerning canceling our Duffle Bag Theatre show at Forsythe Farm two years in a row and brainstorming some ideas to bring in funds to support our OnFarm program promote the EarlyON centres. We are in talks with Leslie from Forsythe Farm for an upcoming fundraiser, so stay tuned! We are so excited to find another way to keep this partnership going with Forsythe Farm. We could not volunteer for The Rotary Club of Uxbridge's Christmas Home Tour due to it being canceled. Still, we were fortunate enough to be able to set up our display at Elgin Park for the Fantasy of Lights Drive-Thru event, even though it too was cut short. The Board of Directors was fortunate to welcome new members and returning members to our Board. Welcome to Liz Eastman, Jessica Manthorpe, and Maria Davis. Since January, we are so fortunate to have you join this organization and have already benefitted from your new perspectives and ideas. DFRFR is an excellent organization, and we are pleased to have you!

On a sadder note, Erin O'Dacre has announced her retirement after 18 years of service. We wish her well and hope that she stays in touch. Erin has led her team of dedicated staff to expand this program as our funding changed with the Durham Region and the YMCA, which allowed them to do more in these North Durham communities. We are so happy to announce that Heather Shearer has been hired as the new Executive Director of DFRFR, and we are excited to see what the future brings with this change.

I, myself, have also made the difficult decision to step down this year as Board President. I am continuing my education and need to put my focus there. As much as I love being a part of DFRFR, I need to let something go right now. The EarlyON is dear to my heart. I have learned a lot in my four years and will take that with me and the friendships I have made.

As we move forward, we hope for a better summer and a return to something closer to normal.

- Janelle Francis, DFRFR Board President

Director's Report – Erin O'Dacre

Helping families raise healthy children.

I always enjoy this time of year and working on our AGM and its report. It allows me the opportunity to look back and reflect on the past year and this past year has been an extraordinary one; the highs, the lows, many changes and surprise....I am still here and working for this “small yet mighty organization”.

2020 was a challenging year marked by many changes; beloved staff retiring, some moving onto other careers, not being able to offer in person on site programs, the flexible childcare program being put on hold and the cancellation again of both our family focused fundraising event and the On Farm Safety Day. These have all impacted our organization in countless ways.

The highs, DFRFR has always relied on in person programs to connect and support families. With the March 13th, 2020, closing of schools and community spaces we had to change and quickly. The speed at which our staff was able to embrace and offer virtual programs to families was incredible. It was a steep learning curve for all of us and not without its challenges, yet staff devised new and exciting ways to engage with families. They truly rose to the challenge and I am so in awe of them for this. In addition, a series of “Skills at Home “ kits were created, each month focusing on a different area of children’s development. Looking back on these positive and challenging times it reveals to me just how resilient DFRFR is. As I have mentioned before, our strength is our community: the staff, board of directors, community partners and the many children and families who we are so fortunate to work and play with every day.



Director's Report – continued...

I have been truly fortunate to work with the such a highly motivated, passionate and deeply committed staff team over the years: the kind who put children and their families first. ***Darlene, Susan, Sara, Michelle, Lee, Heather, Katelyn, Karen, Amanda and Olivia*** are well loved by the children and parents who have explored, played, and grown in DFRFR's Early ON Programs. The amount of positive feedback received regarding our staff is so heartwarming and well deserved. It truly is a pleasure on a daily basis to work with them! I so appreciate their support, wisdom, and wonderful sense of fun and humour; definitely a fine team!

It has been a privilege to work with our highly motivated community partners; a huge thank you to Leanne Morton of the YMCA/FCAP, Melissa Beaucaire and Lisa McIntosh of the Region of Durham, Amanda Farraro of The Township of Uxbridge and Jacquie Portman of the DDSB. In addition to Brian Harding and the lovely staff at the Brock Township Library, who make it such a pleasure and easy for our programs to be offered in their beautiful spaces...Thank you! The staff and I have truly enjoyed working with every one of you and we so value friendships created. I have found it invaluable to have colleagues who are willing to let me "pick their brains", even on a Friday afternoon!

So..... this will be my final annual report to you in my role as ED: the end is insight, I will be wrapping up my time with DFRFR on July 30th. Heather Shearer will be taking on the role of Executive Director and I could not be more pleased or excited !

As I approach my departure from DFRFR I want to take this opportunity to give my thanks to all of you who have helped support and make DFRFR such a leader in supporting children and their families in north Durham. In my 18 years at DFRFR, I have seen this organization flourish through positive change. Support, partnering, commitment, innovation and passion have been the core skills of the organization. It has been both a pleasure and an honour to be part of.

I have loved every single minute.

- Erin O'Dacre, Executive Director



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ON Farm Program Report – Katelyn Larmer

Like many events and activities, our On Farm Childcare Program was unable to run in 2020. We were however, fortunate to receive a \$1500 donation from Uxbridge Rotary to create learning/back-to-school kits for our farm families. We included games, supplies, activity booklets and science experiments to help keep children engaged in learning over the summer and prepared for school when it was safe to re-open. We are so very thankful for the support we continue to receive from Uxbridge Rotary and we received many notes from our families telling us how much they appreciated the kits.

- Katelyn Larmer, On Farm Coordinator





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Family Resources

Katelyn took part in an interview (with Lorraine Stevenson, Country Guide) about rural child care needs across the country for those working in agriculture back in the spring of 2019.

Our unique OnFarm program was held up as an example of supporting rural families.

Great job Katelyn!!!

<https://www.country-guide.ca/guide-business/do-farming-parents-have-access-to-high-quality-child-care-for-their-children/>

Article in Country Guide Magazine, April 2019

Teeter totter

Farming parents need accessible, high-quality child care for their children. Can they get it?

By [Lorraine Stevenson, Reporter](#)

Published: April 25, 2019 – Country Guide Magazine
[Guide Business](#), [Guide Life](#)



For Ontario's Larmer family, on-farm child care is a safety, economic and educational issue. But, says DFRFR co-ordinator Katelyn, even successful programs, are under pressure. *Photo: Rachel Callan Photography*

THANK YOU - Uxbridge Rotary Club



Summer learning kits were provided to all of the children who use our Summer On Farm Childcare Program.

The goal of the summer learning kits was to allow each child to build foundations for learning & to make the return to school an exciting & successful experience.

These kits were extra special this year as we were not able to provide in person childcare & learning resources to the On Farm Families during the summer of 2020 due to the Pandemic.



Financial Report

April 1, 2020 – March 31, 2021

HIGHLIGHTS

- The Pandemic certainly threw a curve ball at us this past year however we are grateful to staff who worked creatively & diligently to adapt to virtual programming, outdoor programming & back to modified in person programming as we were able to meet health guidelines.
- Fortunate for the ongoing support of the Region of Durham and the YMCA to fund our EarlyOn Programs.
- As was the case with many things, fundraising efforts & the On Farm summer childcare program came to a stand still this year, we look forward to resume these opportunities in the coming year.
- ‘Be Back Soon’ Flexible Childcare program – a pilot program to provide short term, flexible childcare to families in the north was not able to move forward with funds received from Durham Region Child Services in March 2020. We are eagerly anticipating a launch later in the 2021 year as we are able.

IN HOUSE
Statement of Operations
For Year Ended March 31, 2021

Financial Report: Statement of Operations

NOTE: BDO Canada LLP will be completing a full audit of the March 31, 2021 fiscal year.

Their full independent audit report will be available upon request and on our website.

www.durhamfamilyresources.org

	2021	2020	Revenue
Donations	\$1,974	\$5,010	
Fundraising	30	14,024	
Grants & Other income	255,672	299,793	
Memberships & User Fees	30	5,975	
	\$257,706	\$324,802	
Advertising / Promo.	\$	\$967	Expenses
Amortization	TBD	2,053	
Bookkeeping	16,358	15,198	
Fundraising Expense	0	\$4,106	
Insurance	3,959	3,717	
Office & General	7,061	6,322	
Professional Development	538	6,633	
Professional fees	10,988	10,126	
Supplies	13,455	55,063	
Rent	1,342	3,985	
Telephone	1,120	4,379	
Travel & Vehicle	716	3,546	
Wages & Benefits	202,016	212,478	
	257,553	328,573	
PROFIT & LOSS	\$ 153	\$ (3,771)	

Financial Report: Balance Sheet



IN HOUSE
Balance Sheet
As of March 31, 2021

ASSETS

Current Assets	Cash & bank	\$89,350
	Temporary investments	22,288
	Accounts receivable	1,978
	Prepaid expenses	458
<i>Total Current Assets</i>		\$114,076
 Capital Assets		
Computer Equipment	Computer Equip. - Cost	\$14,140
	Computer Equip. - Accum.	-9,412
	Amort.	
Office Equipment	Office Equip. – Cost	1,270
	Office Equip. - Accum. Amort.	-1,162
<i>Total Fixed Assets</i>		\$4,836
 TOTAL ASSETS		\$118,912

LIABILITIES & NET ASSETS

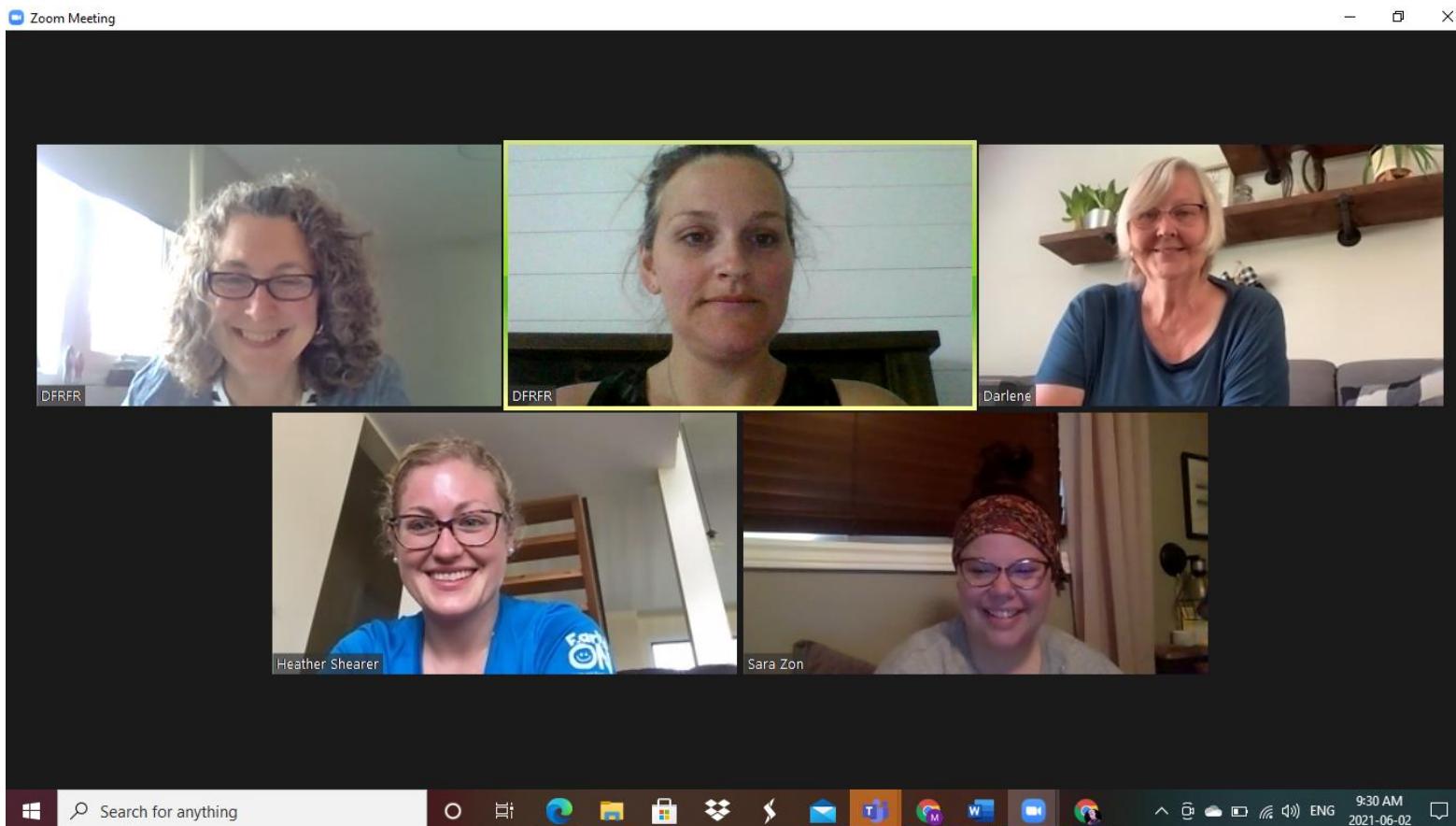
Current Liabilities	Accounts Payable & accrued liabilities	\$18,496
	Deferred Contributions	65,382
<i>Total Liabilities</i>		\$83,878
 Equity		
	Retained Earnings	34,881
	Net Income	153
<i>Total Equity</i>		\$35,034
 TOTAL LIABILITIES & NET ASSETS		\$118,912



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Virtual Meetings and Programming

We moved to Virtual Zoom Meetings and Programs.





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Social Media

We had to pivot in the Face of Covid, moving on-line to Zoom Programming, posting on Facebook, Instagram, and YouTube.

Durham Farm and Rural Family Resources ⋮
★ Favorites · Jun 3 ·

What am I?hint....bubbles!

You and 2 others

Durham Farm and Rural Family Resources ⋮
★ Favorites · May 4 ·

Today's what am I? A hint.....YUM!

1 Like 1 Comment 1 Share

Like Comment Share

Durham Farm and Rural Family Resources ⋮
★ Favorites · May 13 ·

This weeks "what am I?".....hint....FUN!

You

Like Comment Share



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Durham Farm and Rural Family Resources
★ Favorites · Mar 15 ·

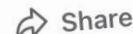
If you're looking to get outside today with your little one(s) come and join Sara and Michelle for a stroller walk at Elgin Park at 10 this morning. Meet by the picnic shelter 😊

You and 4 others

4 Shares



Comment



Facebook

YOUTUBE.COM
Goodnight, Goodnight - Bedtime Books with Bec (feat. Kricket the Calf)

Durham Farm and Rural Family Resources
★ Favorites · Feb 1 ·

Sign up for our Learn at Home bags is tomorrow. Email ece@durhamfamilyresources.org tomorrow at 9am to reserve your bag. Pick up will be Thursday from 3:30-4 in Uxbridge.

YOUTUBE.COM
Goodnight, Goodnight - Bedtime Books with Bec (feat. Kricket the Calf)

Durham Farm and Rural Family Resources
★ Favorites · Feb 24 ·

A woman is kneeling in straw, reading a book titled "Goodnight, Goodnight" to a small black and white calf lying next to her.

Durham Farm and Rural Family Resources
★ Favorites · Jan 25 ·

For our Zoom craft circle on Thursday we will be making paper fans. All you need is a piece of paper and markers or crayons to colour with. Paper clip is optional. Can't make it to our circle - no problem. Feel free to create your own at home on your own time and let us see your creations by posting a picture below!! All you need to do is colour your fan in any way you wish. It can be an actual picture, your own geometrical design or whatever you feel like creating! Then you need to fold it like an accordion and secure one end with tape or a paper clip. (See video in comments to learn how to accordion fold)
Have fun!!

2 Shares

5 Shares



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Facebook



Durham Farm and Rural Family Resources

★ Favorites · May 25 ·

A virtual program for parents of preschool aged children (3-5 years), who are demonstrating symptoms of anxiety. Families will have an opportunity to practice strategies for reducing anxiety symptoms.



Courage Club (virtual)

A virtual program for parents/caregivers of preschool children aged 3-5 years, who are demonstrating symptoms of anxiety. Families will have an opportunity to practice strategies for reducing anxiety symptoms.

This is an opportunity for you and your child to learn about:

- Anxiety as it impacts your preschooler
- Strategies to help your child cope with symptoms of anxiety.
- How to help your child manage and reduce their anxiety symptoms.

Online via
MS TEAMS

MONDAYS

July 5, 12, 19 and 26
10:00am to 11:00am



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★ Favorites · Apr 9 ·

COPE is a unique community-based mental health service provided by Community Care Durham, that offers group support to ages 16+ with emotional and/or mental health concerns.

COPE Mental Health



COPE (Creating Opportunities for Personal Excellence) is a unique community-based mental health service provided by Community Care Durham (CCD) that offers group support to adults aged 16 and older, with emotional and/or mental health concerns.

Established in 1976, our goal is to assist clients to remain in their community, to function as effectively as possible, and maximize their quality of life.

To register for any of the groups or workshops below or to receive more information, please call COPE at 905-668-6223 ext. 613.

PLEASE BE ADVISED: ALL SUPPORT GROUPS, WORKSHOPS AND EVENTS ARE CURRENTLY RUNNING ON A VIRTUAL PLATFORM. INDIVIDUALS MAY ALSO CALL INTO OUR GROUPS IF THEY ARE UNABLE TO CONNECT WITH US ONLINE.

COPE MENTAL HEALTH SUPPORT GROUPS

Our support groups are focused on education, community connection, and practicing the coping skills you need to improve your mental health. We offer the following types of support groups:

- Anxiety and Depression Support Groups
- Depression Support Groups
- Bereavement Support Group
- Heri's Wellness Groups
- Chronic Pain Support Group
- Anxiety and Stress Management Groups
- Bipolar Support Groups
- Anxiety Support Groups
- Women's Wellness Groups
- Social Groups



Durham Farm and Rural Family Resources

★ Favorites · May 3 ·

EarlyON

Child and Family Centre

Let's Talk - EarlyON Parent Town Hall

Do you have a child who is six years of age or younger?

Has the COVID-19 pandemic raised questions about your child's development and health?

EarlyON Centres, in partnership with community organizations, are hosting a virtual town hall to share information and have a panel of experts answer your questions.

When: Thursday June 10, 2021
7 to 8:30 p.m.

Register at:
[Let's Talk - EarlyON Parent Town Hall](#)





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Instagram

Instagram

The screenshot shows the Instagram profile for **durham_family_resources**. The profile picture is a circular image of a wooden table with various colorful plastic toys and containers. The bio reads: "Durham Family Resources www.durhamfamilyresources.org". It is followed by **308 followers** and **59 following**. The profile is followed by users **theuxbridgelibrary**, **thebridgesocialuxbridge**, **uxbridgeshoes** +9 more. Below the bio are four recent posts:

- POSTS**: Shows a graphic for "PRIDE 123" featuring a rainbow and diverse people.
- IGTV**: Shows a graphic for "In honor of the 215 Indigenous Children found in Kamloops" featuring a hawk and the text "Wear Orange on May 31".
- TAGGED**: Shows a graphic for "The 2021 Virtual Behaviour Resource Fair" dated June 26, 2021.
- RECENT**: Shows a graphic for "Help prevent the spread of COVID-19" with information about physical distancing and symptoms.





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YouTube Videos!



Story Time and Lee's Outdoor Adventures were a big hit!



Lee's Outdoor Adventures:
Nature Scavenger Hunt

3 views • 2 weeks ago

Story Time: Giraffes Can't
Dance

15 views • 4 weeks ago

Story Time: Let's Play
Monsters

7 views • 1 month ago

Lee's Outdoor Adventures:
The Sugar Bush

18 views • 1 month ago

Lee's Outdoor Adventures:
Spring is Here

35 views • 1 month ago

Story Time: One Love

12 views • 2 months ago



Lee's Outdoor Adventures:
Shadows

18 views • 3 months ago



Lee's Outdoor Adventures:
Snow Art

5 views • 3 months ago



Lee's Outdoor Adventures:
Snow Forts!

1 view • 3 months ago



Lee's Outdoor Adventures:
Tree Art

17 views • 3 months ago



Lee's Outdoor Adventures:
Animal Tracks Detective

20 views • 3 months ago



Story Time: Who Are You?

24 views • 4 months ago



Lee's Outdoor Adventures:
Icy Winter Crafts

4 views • 4 months ago



Story Time: Red Is Best

13 views • 4 months ago



Story Time: Don't Push The
Button

18 views • 4 months ago



Lee's Outdoor Adventures:
Tobogganing

38 views • 4 months ago



Lee's Outdoor Adventures:
Feeding The Birds

39 views • 4 months ago



Story Time: Look, Look!

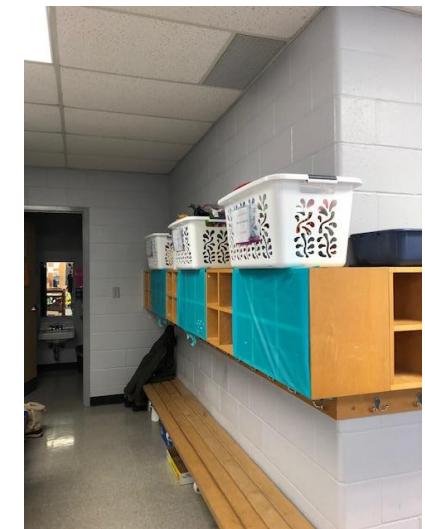
18 views • 5 months ago



Durham Farm & Rural
Family Resources

Limited In-Person Programming

The Centre in Uxbridge – COVID Protocols in Place



Letter from a Parent - Fall 2020

Good afternoon,

I just wanted to extend my gratitude for the staff at DFRFR.

My daughter Rose and I participated in the first cohort of families to access the family resource centre at Uxbridge PS since the pandemic. At a time when it is challenging to find supportive places for my daughter to learn and thrive outside the home I was thrilled to participate in the program. The staff exceeded my expectations by providing fun activities for my daughter and supportive conversations about parenting for me.

Not only did they create a supportive environment for me and rose they went above and beyond to help me find a nursery school spot for Rose. I am so grateful for that. All of the staff were fantastic in particular Sara and Michelle were really helpful.

Please extend my gratitude to all the staff for providing space for kids and families to grow together!

Thank you,

Katie

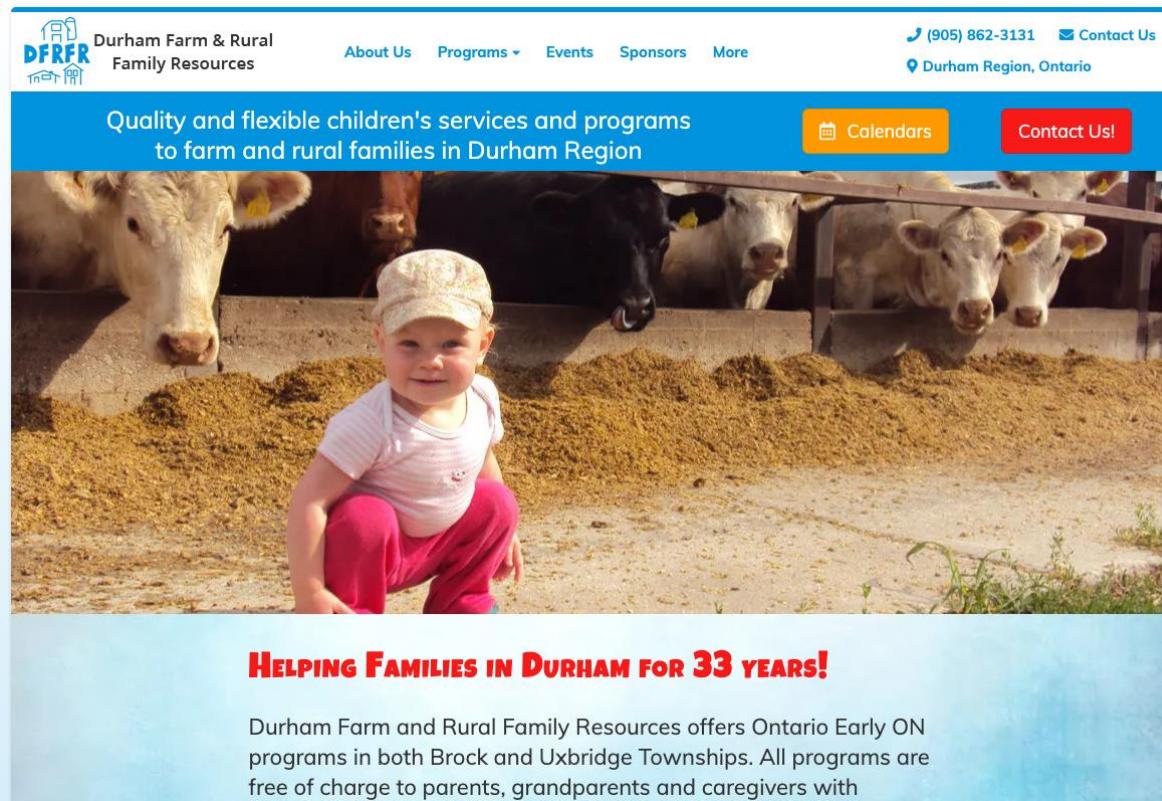
Susan's Retirement

Susan Sisson retired from DFRFR in June 2020 after 21 years of service!



Website Refresh

Our website got a re-fresh!



Thanks to Robert Milburn of Websites at Your Fingertips
for his assistance & guidance.

Uxbridge Optimist Fantasy of Lights 2020

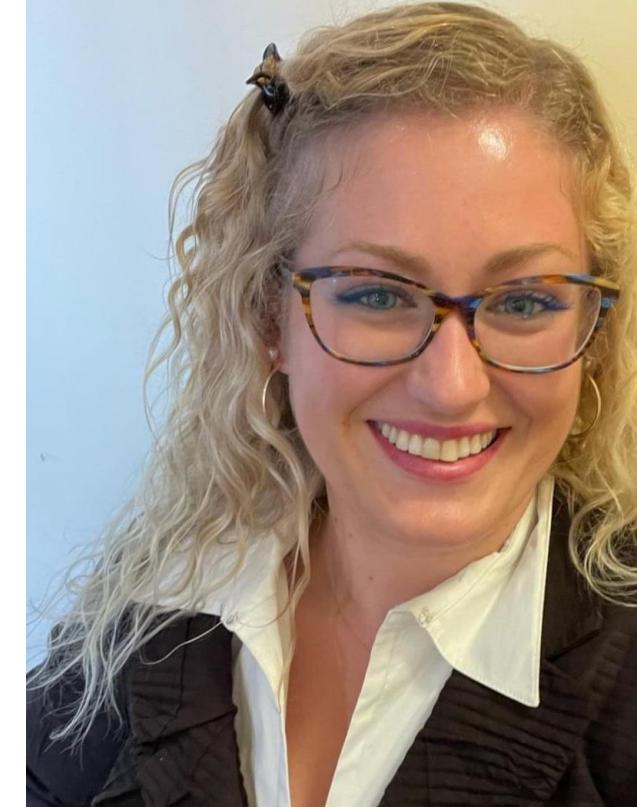


New Executive Director

After 18 years, Erin is retiring at the end of July. The Board posted, interviewed and hired a new Executive Director this spring.

Heather has worked for DFRFR for several years in both the Family Support and On Farm Childcare programs. Heather has solid education and work experience all focusing on supporting children and families in their communities.

Heather brings her passion & enthusiasm for family supports to the position.



Welcome to Heather Shearer!

Election of New Board of Directors for 2021-2022

DFRFR Board Nomination Slate ~ 2021

- Jessica Manthorpe President
- Rosalynd Ronson Vice President
- Jessy Zelsman Secretary/ Treasurer
- Rosemary Hamilton Community Partner Rep
- Emily Brown Brock Rep
- Liz Eastman Uxbridge Rep
- Maria Davis On Farm Rep
- Janelle Francis Past-President
- Vacant Member At Large



Questions/Comments?



Thanks for joining us!